

## **LAKESIDE PRESBYTERIAN CHURCH SCHOLARSHIP FUND GUIDELINES**

*The following guidelines for awarding scholarships from the Lakeside Presbyterian Scholarship Fund have been enacted by the Session of Lakeside Presbyterian Church to be administered by the Lakeside Presbyterian Church Memorial/Scholarship Committee.*

1. Scholarship awards are available to students of all abilities, but the criteria for eligibility are intentionally written to encourage students to apply who might not qualify for other scholarship support.
2. First priority for scholarship awards is given to Active Members of Lakeside Presbyterian Church. However, dependent upon financial resources, the Scholarship Selection Committee may consider friends of Lakeside Presbyterian Church applicants.
3. Preference for scholarship awards will be given to students enrolled in programs preparing for full-time church work.
4. **To be eligible for a scholarship, each applicant must have:**
  - a) graduated from high school, or obtained an equivalency certificate (GED)
  - b) achieved a 2.0 or higher grade point average (on a scale of 4.0) in high school coursework, or a comparable performance for an equivalency certificate (GED)
  - c) received acceptance to an accredited college, university, or vocational/technical school for the ensuing school year
  - d) enrolled as a full-time continuing student for the period that the scholarship is awarded
5. Friends of Lakeside Presbyterian Church are only eligible to apply if they have not received other scholarships, grants, or financial aid exceeding \$10,000 for the year in which the scholarship is received (exclusive of student loans).
6. **Application for scholarship is made by submitting the following items:**
  - a) A letter of request to the Scholarship Selection Committee, accompanied by the following essentials on the completed application form:
    - applicant's educational and future goals
    - anticipated field of study
    - involvement in church and school activities
    - a personal statement why he or she should be awarded the scholarship
  - b) **Please be certain to address all items on the 5-page application.**
  - c) High school transcript, equivalency certificate or transcript from post-secondary school now attending, remitted directly to the Church Office marked "**Scholarship Selection Committee**" by institution issuing transcript or certificate by the first day of June
  - d) Letters of reference or recommendation from each of the following:
    - A high school teacher or counselor addressing the student's performance, involvement in school activities, quality of course work completed, and potential for successful academic performance in a college, university, or vocation/technical environment.
    - A non-related adult, as a character reference.
    - A Lakeside Presbyterian Church elder or minister, addressing the applicant's church involvement, role model potential for other young church members, potential for success in school, educational and future goals, and character
  - e) An interview with the Scholarship Selection Committee when deemed appropriate, to answer questions determined by the committee. **Reminder:** all of the above materials for application must be received prior to an interview.

7. Scholarship applicants who are applying for an initial award will have the following criteria considered by the Scholarship Selection Committee:
  - a) involvement in service (church, school, community, clubs, etc.)
  - b) educational and future employment goals
  - c) personal statement with application
  - d) letters of reference
  - e) prior scholastic achievement
  
8. Scholarship recipients who are applying for renewal must meet the following criteria:
  - a) Maintain an accumulative grade point average of 2.5 or better (on a scale of 4.0).
  - b) Be a full-time student according to the credit load defined by the college, university, or vocational/technical school (or under special circumstances to be approved by the Scholarship Selection Committee, be a part-time student).
  - c) Be making progress toward completion of the educational goal (e.g. degree, certification licensure) stated in the original application.
  - e) Submit a letter requesting renewal and stating that above criteria are met.
  
9. The number of initial scholarships awarded will be based on the amount of available funds. Scholarship awards are renewable each year of schooling for a total of no more than four years of awards, or until educational goal is accomplished if sooner, provided performance meets standards listed above. However, the actual amount of the scholarship may vary from year-to-year, contingent upon the number of applicants, renewals, and/or funds available. Awards will be paid at the beginning of each continuing school year.
  
10. The Scholarship Selection Committee shall consist of all members of the Lakeside Presbyterian Church Memorial/Scholarship Committee. The decision to award one or more scholarships will be made by a majority vote of a quorum of said Committee.
  
11. COMPLETED APPLICATIONS OR RENEWAL MATERIALS FOR SCHOLARSHIPS MUST BE IN THE CHURCH OFFICE MARKED “Scholarship Selection Committee” BY JUNE 1<sup>ST</sup>.
  
12. SCHOLARSHIP RECIPIENTS MUST HAVE THEIR GRADE REPORT TRANSCRIPT SENT DIRECTLY FROM THE SCHOOL REGISTRAR’S OFFICE TO THE CHURCH OFFICE MARKED “Scholarship Selection Committee” AT THE END OF EACH SCHOOL YEAR BUT NO LATER THAN THE FIRST DAY OF JULY.
  
13. The Scholarship Selection Committee may, at its discretion, consider special cases that do not fit the criteria set forth above.

A scholarship recipient’s failure to meet these requirements will result in loss of scholarship funds. Renewal of scholarships will be determined by the Scholarship Selection Committee at the end of each applicant’s school year, contingent upon meeting all criteria stated above.

Additional information and scholarship application forms are available in the Church Office and on the church website [lakesidepreschurch.org](http://lakesidepreschurch.org).